



Academic Review Board	A body set up by the Convention Member to review concerns of fairness and equity and to consider appeals on course level decisions of coach educators (including assessments) made by student-coaches.
Coach Education Panel Member	A member of the Concacaf Coach Education Panel, which is responsible for establishing, implementing, and monitoring the Concacaf Coaching Convention across the Confederation’s Member Associations.
Coach Educator	An experienced, knowledgeable, and highly skilled football coach who is also trained in adult education and can educate student coaches according to the standards established by the Concacaf Coaching Convention.
Coaching Convention	An agreement between Concacaf and its Member Associations which serves as a regulatory framework intended to standardize and raise the quality of coach education programs across the Concacaf region and its Member Associations.
Concacaf	The Confederation of North, Central American and Caribbean Association Football.
Concacaf Coaching Course	A coaching course delivered by a Convention Member which has been fully certified under the terms and conditions of the Concacaf Coaching Convention.
Concacaf Coaching Diploma	An award granted to someone who has successfully completed a Concacaf Coaching Course.
Concacaf Coaching Licence	A permit authorizing a person to coach within the Concacaf jurisdiction.
Continuous Professional Development Course	A course designed to assist coaches or coach educators to develop their personal and professional abilities, and to improve their knowledge, skills, and practice in football coaching.
Convention Member	A Member Association that has signed the Concacaf Coaching Convention.
Equivalent Qualification	A recognition, granted within Concacaf, of competence possessed by a coach who has been trained by a non-convention member or an independent course provider.
Evaluator	A specialist in coach education appointed by Concacaf to conduct an audit for the purpose of evaluating or re-evaluating a Member Association’s domestic coach education program to verify whether it meets the standards as set out in the Convention.
Head of Coach Education	An experienced coach educator who is in charge of defining and leading a Convention Member’s coach education program.
Independent Course Provider (ICP)	An organization providing access to coach education courses within the Concacaf region but that is not a Member Association.
Member Association	A national football association granted membership by Concacaf.
Minimum Standards	The minimum conditions as set out by the Convention for the delivery of Concacaf Coaching courses.
Mutual Recognition	The recognition of coaching diplomas among Convention Members.
Non-Convention Member	A Member Association affiliated to Concacaf but is not a signatory of the Convention; or a FIFA Member Association that is not affiliated to Concacaf.



Recognition of Competence	An assessment process that enables coaches to gain formal qualifications for the skills and knowledge they possess. This assessment includes the matching of evidence provided by the coach with the outcomes of the level diploma.
Student Coach	A learner enrolled/attending a Concacaf Coaching Diploma course coordinated by a Convention Member in accordance with the stipulations of the Concacaf Coaching Convention.
Syllabus of Minimum Content	The minimum required content for each level course as established by the coach education panel under this Coaching Convention.
Technical Director	The person in charge of defining and leading the national technical development programs.